

# **BATH, WILTS AND NORTH DORSET GLIDING CLUB**

## **RULES**

### **1. NAME OF THE CLUB**

The name of the club shall be The Bath, Wilts and North Dorset Gliding Club.

### **2. OBJECTS OF THE CLUB**

- a) To carry on a club in connection with gliding and aviation. To provide facilities for and promote participation of the whole community in the sport of gliding and teach the art of gliding and soaring. To provide social facilities for persons interested therein. To generally undertake such other activities as may be conducive to the encouragement and development of the above objects.
- b) Fuller details of the objects can be obtained from the 'Memorandum and Articles of Association' a copy of which is always available for inspection at the Company's registered office.
- c) The objects and rules of the Club shall operate subject to there being no conflict with the said Memorandum and Articles of Association and with B.G.A. operational regulations.

### **3. ADDRESS OF THE CLUB**

- a) The operating address of the club shall be:-THE PARK, KINGSTON DEVERILL, WARMINSTER, WILTSHIRE. BA12 7HF.
- b) The registered office of the club shall be:- THE PARK, KINGSTON DEVERILL, WARMINSTER, WILTSHIRE. BA12 7HF.

### **4. CONSTITUTION OF THE CLUB**

The constitution of the club is the constitution of THE BATH WILTS AND NORTH DORSET GLIDING CLUB.

### **5. THE INCOME AND PROPERTY OF THE CLUB**

The income and property of the club shall be applied solely towards the promotion of the objects of the club and no portion thereof shall be paid or transferred directly or indirectly by way of dividend, bonus or otherwise howsoever by way of profit to members of the association.

### **6. LIABILITY OF THE MEMBERS**

- a) The liability of the members of the club is limited.

- b) Every member of the club shall undertake to contribute to the assets of the club in the event of the same being wound up while he is a member, or within one year after he ceases to be a member, such amount as may be required not exceeding £10.30.
- c) If upon the winding up or dissolution of the club there remains any property whatsoever the same shall not be paid to or distributed among members but shall be given or transferred to another Community Amateur Sports Club or Clubs having objects similar to those of the club.

## **7. OFFICIALS OF THE CLUB**

- a) The club shall have a president.
- b) There shall be a chairperson and treasurer of the club and they shall be decided by the committee from amongst their number.
- c) The committee shall appoint a secretary who shall be responsible for dealing with the official correspondence of the club and the keeping of the register of members and any other matters that the management committee shall decide

## **8. MANAGEMENT OF THE CLUB**

- a) The club shall be governed by a management committee, elected by club members, of not less than eight nor more than twelve members who shall be responsible for the affairs of the club, including all matters of policy, administration, finance, social activities and the purchase, supply and custody of intoxicating liquor.
- b) In accordance with the Memorandum and Articles of the club one third, or the nearest exact number to one third of the members of the management committee, shall retire each year but shall be eligible for re-election at the Annual General Meeting.
- c) The members to retire shall be those who have been longest in office. As between members of equal seniority the members to retire shall, in the absence of agreement, be selected from among them by lot.
- d) In addition to the members elected in general meeting the management committee shall have the power to fill casual vacancies by co-option and, if necessary, co-opt additional members so long as the limit of twelve is not surpassed.
- e) Five members of the management committee shall constitute a quorum.
- f) The management committee shall have the power to appoint sub-committees as it may deem necessary for the management of club's affairs and may delegate any such sub-committees such power and duties as it may from time to time think fit.
- g) The management committee shall cause proper minutes to be made of all meetings and of all appointments of officers made by the management committee.

## **9. GENERAL MEETINGS**

- a) An annual general meeting of the members shall be held on or as near as possible to May 1st each year. The place and date shall be fixed by the management committee and twenty-one days notice thereof shall be given to each member. Such notice shall specify the business to be transacted and no other business shall be transacted without the consent of the majority of all members present at the meeting. Provided always that the accidental omission to give notice to any member or to include any item in the agenda shall not invalidate the proceedings at such meeting.
- b) An extraordinary general meeting of the club may be called at any time by the management committee or at the request of not less than twenty members or more than one-fifth of the total membership, whichever is the less, by notice in writing to the Secretary. Fourteen days notice to all members is necessary for such a meeting and the same rules of procedure shall apply as in the case of an annual general meeting.
- c) The chair shall be taken by the chairman of the club or in his absence by a member of the management committee appointed by the meeting. In the event of equality of voting the chairman shall have a second or casting vote.
- d) No business shall be transacted at any general meeting unless a quorum is present. Seven full members shall constitute a quorum. (Art 15)
- e) Only full members of the club (i. e. members with full flying rights) shall be entitled to vote on proposals and resolutions put forward at a general meeting.
- f) Members unable to attend the meeting may record their votes by proxy in the form of a written notice delivered to the Secretary prior to the date of the meeting, notifying their inability to attend and stating, a) whether their vote is for or against any particular resolution on the agenda, or b) the name of the other member authorised to vote generally on all resolutions on their behalf.
- g) At any general meeting a resolution put to the vote of the meeting shall be decided by a show of hands or by a poll requested, prior to the show of hands, or upon the declaration of the result of the show of hands, demanded by the chairman or by at least three members present or by one-tenth of all members. Such a poll shall take place as decided by the chairman.

## **10. MEMBERSHIP**

- a) Membership of the Club shall be open to all persons irrespective of ethnicity, nationality, sexual orientation, religion or beliefs, or of age, sex or disability except as a necessary consequence of the requirements of gliding as a particular sport.
- b) Membership of the club shall only be obtained on written application to the Secretary.
- c) The membership of the club shall consist of full flying members, associate members, junior members and such other classes with such rights and privileges as may from time to time be determined by the management committee.
- d) Flying members are those actually participating in gliding or soaring flight.

- e) Associate members are those who, while not wishing to fly, desire to take a practical interest in the club's activities. Such members may be allowed to fly at the discretion of the duty instructor as passengers but shall not receive instruction.
- f) Junior membership shall apply up to the age of twenty-one or to members in full time education up to the age of twenty-five.
- g) Family membership shall entitle two adults of one family to full flying membership at preferential terms. Family shall be defined as husband and wife, or cohabitantes
- h) Members shall be under the direct control of the Chief Flying Instructor or his appointed deputy when attending the gliding site or sites and under the jurisdiction of the committee whilst using the club's property or within the association's premises
- i) Temporary Honorary Members may be elected for one day on certain occasions, such as guest of honour at club social functions, without payment, providing the name of such visitors are posted in the club at least forty-eight hours before such an event and passed by the committee at an ordinary or specially convened committee meeting.

## **11. TEMPORARY AND RECIPROCAL MEMBERSHIP**

- a) a) Temporary membership entitles a person to become a flying member for a limited period (to be decided by the committee) following a trial lesson. They shall not be entitled to vote.
- b) Reciprocal membership shall apply to full flying members of other BGA affiliated gliding clubs. Fees for reciprocal membership and the use of club facilities such as parking, use of showers etc. shall be decided from time to time by committee. Such reciprocal members shall not fly as pilot in command from the site until and unless cleared to do so by the Chief Flying Instructor or his properly appointed deputy.
- c) The club rules shall apply to both the above classes of membership for the period of their membership.

## **12. AFFILIATED CLUBS AND SOCIETIES**

The management committee may, at its discretion determine fees, charges and conditions for the affiliation of other clubs and societies. Any such clubs and societies so affiliated shall abide by the rules of the Bath, Wilts and North Dorset Gliding Club when using its facilities.

## **13. ENTRANCE FEES, SUBSCRIPTIONS AND FLYING CHARGES**

- a) The entrance fees, subscriptions and flying charges payable by the various classes of members shall be fixed from time to time by the management committee and ratified at AGM
- b) Entrance fees shall be payable by all classes of members on joining the club. The amount shall be payable by each person at the full amount except for junior members who shall pay half of the full amount, and associate members who shall not be required to pay an entrance fee.

- c) The annual subscription that shall be payable by family members shall be one-and-one-half times the normal annual subscription which shall be for both parties. Junior members shall pay a reduced subscription set by the committee annually.
- d) Flying charges and launch fees should preferably be paid at the end of each days flying but, if not, immediately upon receipt of the account when notified. Failure to do so may result in further flying privileges being withdrawn.

#### **14. PAYMENT OF FEES, SUBSCRIPTIONS AND CHARGES**

- a) Entrance fees and annual subscriptions are payable on application for membership and thereafter the annual subscription by the first day of March. Any member whose subscription is unpaid shall be notified, and failing immediate payment may, at the discretion of the management committee, be struck off the list of members or suspended from flying and membership rights until payment, but shall nevertheless remain liable for the subscription due
- b) No person shall participate in voting or in any of the privileges or facilities of the club until duly approved a member by the management committee and until entrance fee and subscription shall have been paid.

#### **15. RESIGNATION**

If membership lapses for a period in excess of six months it will be taken as intention to resign. If this occurs it will be necessary to pay the entrance fee in order to rejoin the club. The rejoining fee may be waived at the discretion of the management committee in exceptional circumstances.

#### **16. EXPULSION**

- a) The club may refuse membership or expel from membership only for good and sufficient cause, such as conduct or character likely to bring the Club or sport into disrepute or as a necessary consequence of the requirements of gliding as a particular sport. Appeal against such a decision may be made to the club's members and decided by a majority vote.
- b) If any member shall be charged with conduct which in the opinion of the management committee renders it desirable that he/she shall cease to be a member of the club, such a member shall be invited to attend a management committee meeting at which enquiry into the circumstances shall be held and shall be invited to give an explanation thereof. If after the enquiry the management committee is of the opinion that the charge is justified the person concerned may be cautioned, suspended in whole, or in part, from his/her membership rights, required to resign, or expelled as the management committee may think fit. Provision always that in the case of expulsion the member shall within fourteen days after notification thereof have the right of appeal to an extra-ordinary general meeting of the club to be convened within twenty-one days at his request.

## **17. LIABILITY OF MEMBERS TO THE CLUB AND VICE-VERSA**

- a) The liabilities of members for damage to aircraft, equipment or property of any kind owned or operated by the club, or to the persons or property of third parties, shall be fixed by the management committee from time to time.
- b) In the event of any such damage as outlined in paragraph a.) above, the management committee shall decide which member or members are responsible for such damage and the decision of the management committee shall be final and binding on all members.
- c) Notwithstanding anything in the previous paragraphs where damage was, in the opinion of the management committee, caused by willful breach of the club rules or flying regulations, or the instructions of any duly authorised officer of the club, the member(s) may be called upon by the management committee to make good the whole or any part of the damage occasioned.
- d) In the case of any member not actually causing damage but still ignoring flying regulations, or disregarding a briefing, that member may be grounded for a stated period upon the CFI's authority. If the member considers the decision to be unfair he/she may apply to the management committee for re-instatement of full membership rights.
- e) In no circumstances shall the club or the company be liable for injury to the person or the property of a member, or a guest introduced by such member, while on the club premises or taking part in the club's activities.

## **18. SITE FUND**

- a) In accordance with the objects of providing facilities for gliding it is hoped that the club will eventually own its own site. In order to achieve this objective a site fund shall be established to which members may make voluntary donations. Such donations shall only be credited to the site fund and shall not be used for any other purpose.
- b) The management committee shall determine the policy and arrangements for promoting and furthering the objective of securing a permanent site for the club.
- c) The management committee may from time to time allocate other club funds to the site fund.

## **19. GUESTS.**

- a) Members shall be entitled to introduce guests on the clubhouse premises subject to the restrictions noted below.
- b) The name of any such visitor and his address shall be entered in the visitor's book by the introducing member together with his own name.
- c) The member shall be responsible for all guests introduced by him and for the compliance by such guests with the club rules and regulations.
- d) The management committee shall have the right to exclude from the club premises any guest without assigning any reason therefore.

- e) A member, by introducing a guest, thereby undertakes to indemnify the club and/or the company against any claim for loss or damage sustained by such a guest.
- f) In accordance with Licensing Laws no person other than members of the club shall be allowed to purchase any excisable goods.

## **20. SOCIAL FACILITIES.**

- a) The management committee shall be responsible for the arrangement of social facilities including the purchase, supply, and custody of intoxicating liquor for the club.
- b) The club's facilities shall be open to all members at all times except for the sale of intoxicating liquor as determined by the committee but in accordance with current licensing laws. Alcohol shall not be sold or supplied except during the permitted hours, namely
  - On weekdays, other than Good Friday, 1100hrs to 2300hrs
  - On Sundays and Good Friday 1200hrs to 2230hrsNo intoxicating liquor to be served on Christmas Day.
- c) Intoxicating liquor shall not be sold to any person less than eighteen years of age.
- d) No person shall fly from the site within a minimum of twelve hours of consuming intoxicating liquor.

## **21. ACCOUNTS**

- a) The management committee shall cause proper books of accounts to be kept with respect to:
  - i.) All sums of money received and expended by the club.
  - ii.) All sales and purchases of goods by the club.
  - iii.) The assets and liabilities of the club.
- b) The books of account will be available for inspection of members at the annual general meeting but at no other time has any member, other than a management committee member, the right of inspecting any account book or document without the permission of the management committee.
- c) At the annual general meeting in every year, the management committee shall lay before the Association, a proper income and expenditure account for the period since the last preceding account, together with a proper balance sheet. Every balance sheet shall be accompanied by proper reports from the management committee.
- d) An Auditor's Report, no longer mandatory under the Small Companies Act, shall be arranged if demanded by a simple majority of members at the AGM

## **ALTERATION OF RULES.**

The management committee may from time to time issue or authorise the issue of byelaws governing the conduct of members, and may delete, add to, or amend any rule of the club, provided that any alteration of the rules of the club shall be submitted to the next general meeting of members for ratification.